MCCC Dual Enrollment Checklist

* Apply to MCCC <https://www.monroeccc.edu/apply>
* Calendar
	+ Classes Start August 25th
	+ Weather, Breaks, & Testing
	+ Important MCCC dates <https://www.monroeccc.edu/academic-calendars/winter>
* Dual Enrollment forms need to be complete and signed by the following people:
	+ Counselor
	+ Student
	+ Parent

Turned into MCCC Admissions Office by May 14th <https://www.monroeccc.edu/locations-map>

* Course selection/Transfer
	+ Keep a copy of your course plan or MTA and review <https://www.transferology.com>
* MCCC Student ID and MCCC Account Information
	+ Create the following MCCC accounts; email, Brightspace, & Webpal and check them weekly

* Orientation
	+ We highly recommend that you sign-up for orientation at MCCC before starting your first class.
	+ Sign up at this link https://www.monroeccc.edu/orientation/
* Testing/Accuplacer
	+ If you need to take or retake an Accuplacer test. Contact the testing center (734-847-4144) https://www.monroeccc.edu/rctc/placement-testing.htm
* Books
	+ Check out the Ida High School library for your college books first
	+ Buy or rent your books. Keep your receipt we may be able to buy your books back.
		- MCCC Bookstore <https://bookstore.monroeccc.edu/> (go to textbook lookup)
		- Chegg Books (www.chegg.com/books)
	+ Book reimbursement forms and books are due to Mrs. Riley about two weeks after the class(s) ends.
	+ If an access code is needed for your class, keep your receipt and we can reimburse at the end of the semester.
* Online/Blended Course(s)
	+ If you are taking your first online course you will need to complete an orientation through Brightspace
	+ Check the below link for IMPORTANT information about your online/blended class. <https://www.monroeccc.edu/online-courses/winter>

* Resources
	+ Take advantage of MCCC resources like the library, Writing Center, Learning Assistance Lab, and Math Den
* MCCC Confirmation
	+ You will receive a confirmation from the college that you are in the class it will include an amount.
* High School Requirements
	+ A mandatory dual enrollment meeting
	+ Turn in your attendance sheets on time

Remember you are a high school student first!

