

**Ida Public Schools
Regular Board of Education Meeting
November 14, 2022
High School Media Center with
Live Stream View Only Option**

Mission

The mission of Ida Public Schools is to bring student, staff and community together to maintain our rich traditions. We will provide students with a safe learning environment, an exceptional curriculum, skills to meet the challenges of the future, and the means to become life-long learners.

MINUTES

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

- I. At 7:00 p.m. Mike Mero Jr., President, called the meeting to order.

Roll call members

Present: Matt Darr, Sara King, Sarah Lambert, Mike Mero Jr and Heather Schafer

Absent: Jamie Hunter and Ryan Winkelman

Staff Present: Superintendent David Eack; Principals Chuck Fuller, Lucy Becker and Stacy Maynard; Curriculum Director Sarah Ash; Business Manager Chad Baas, Transportation Director/Facility Coordinator John Elkins; Technology Director Ryan Kisonas; Food Service Director Pam Oberski; Athletic Director Tim Leonard and Secretary Janie Dressel

Other attendees: There were members from the public in person and virtual.

It was determined that a quorum was present. Mr. Mero welcomed the public.

- II. Best Practices

- III. Approval of Minutes

The minutes of the October 10, 2022, Board of Education meeting was presented for adoption.

A motion was made by Sarah Lambert supported by Heather Schafer accepting the minutes of the October 10, 2022, Board of Education meeting as presented for adoption.

There was no discussion.

The roll call vote passed 5 to 0. Board members Jamie Hunter and Ryan Winkelman were absent.

- IV. Recommended Board Acceptance Items/Consent Agenda

Comment: Background materials for Consent Agenda topics were sent to the Board of Education prior to this meeting. Any Board member can remove any topic from the Consent Agenda and place the item in the Discussion Topics area.

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Approved: The check register as presented for Board acceptance and authorization for payment. The total of the computer listing of invoices is \$902,672.91.

Approved: The resignation of Sarah Eubanks, Elementary STEM Teacher.

Approved: The resignation of Holly Lindsay, Music Teacher.

Approved: The resignation, due to retirement, of Patty Stotz, Bus Driver.

Approved: The resignation, due to retirement, of Dianne Cole, Special Education Teacher.

Approved: The hiring of Kyle Cameron, Paraprofessional, per the recommendation of Aaron Ward and Stacy Maynard.

Approved: The Cooperative Agreement for the cooperative education program with Dundee Community Schools.

Approved: The appointment of Tyler Donahoe as Boys Middle School Basketball Coach; per the recommendation of Tim Leonard.

Approved: The resignation of Elizabeth Capling, Girls JV Basketball Coach.

Approved: The hiring of Lauren Rhoades, Elementary Special Education Teacher, per the recommendation of Stacy Maynard.

Approved: The list of retired equipment for the technology department, per the request of Ryan Kisonas.

Approved: The request from the middle school to purge outdated items.

Approved: The following fundraising activity requests for the period of December 2022 through February 2023:

<u>Organization</u>	<u>Fundraiser</u>	<u>Month</u>
PTA	Holiday Gram	December
Competitive Cheer	Teamworks	December
Competitive Cheer	Jump-A-Thon	January
Competitive Cheer	Fan Shirt Sale	Season

Approved: Grant the administration the authority to sell bus #33 which is a 2004 International 72 passenger bus and bus #25 which is a 2009 International 72 passenger bus through the Invitation to Bid process, per the request of John Elkins.

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A motion was made by Sara King supported by Matt Darr to accept the Consent Agenda as presented.

There was no discussion.

The roll call vote passed 5 to 0. Board members Jamie Hunter and Ryan Winkelman were absent.

Discussion Topics

V. Comments from the Public

Persons wishing to address the Ida Board of Education may do so during the 'Comments from the Public' agenda section. Please identify yourself and the organization you represent if you would like us to provide a response. Individual presentations may be limited to three minutes, timed by Board Secretary, unless it is the consensus of the Board to permit additional time. Total time allocated for any one topic will be an hour unless the Board determines that additional time is warranted. Specific guidelines for public comment are outlined in Board Policy 0167.3

VI. Board/Superintendent Response

VII. Communications to/from Board Members

A. Live Stream – Discontinue

B. Superintendent Annual Evaluation – Scheduled for December 7 at 6:00 p.m.

VIII. Policy Committee Report – Second reading and adoption of NEOLA Policies

A. Recommended Resolution: Accept the second reading and adoption of the following proposed policies: 0144.1, 6108, 6460, 6700, 7440.03, 8805, 9150

A motion to approve Recommended Resolution by Heather Schafer supported by Sara King to accept the second reading and adoption of the above policies.

There was no discussion.

The roll call vote passed 5 to 0. Board members Jamie Hunter and Ryan Winkelman were absent.

IX. Annual Review of the Fiscal Year 2022 Audit – Mr. Daniel Clark

A. Background: Mr. Clark is a certified public accountant with the Jackson firm of Rehmann-Robson. This is the eighth year they have served as the auditor of Ida Public Schools. The firm provides us with the necessary reports for the State Departments of Education and Treasury as well as an audit for all other financial institutions. Our receipts and disbursements for the fiscal period of July 1, 2021 through June 30, 2022, will be reviewed this evening.

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B. Other Statements: In addition to auditing our General Fund's fiscal operations, Mr. Clark and his staff review our Cafeteria, Athletic, Student Activities, Recreation Accounts, the Capital Projects and Technology Accounts, and our Inventory Accounts for instructional and custodial supplies.

Mr. Clark's examination of our financial statements is provided for the Board of Education, the Monroe County Intermediate School District, the State of Michigan, the Municipal Finance Commission, the bond rating firms of Standard and Poor's, Moody's Inc. of New York, and the county's financial institutions.

C. Review of the General Fund Fiscal Year 2022:

Audit Summary

Balance 7-1-21	\$ 3,730,051
Revenue	\$16,150,212
Expenditures/Transfers	\$16,226,378
Expenditures and Revenues	\$ 76,166
Balance 6-30-22	\$ 3,653,885

D. Mr. Clark's statements regarding our audit

E. Questions and Discussion

F. Recommended Resolution: The Board of Education accepts the auditor's report for fiscal year 2022.

A motion to approve Recommended Resolution by Matt Darr supported by Sarah Lambert to accept the auditor's report for fiscal year 2022.

There was no discussion.

The roll call vote passed 5 to 0. Board members Jamie Hunter and Ryan Winkelman were absent.

X. Adoption of our Major Function Budget for Fiscal Year 2023

- a. Background: This form is adopted annually, per Collective Acts #94. The form contains the district's projections of expenditures and revenues for Fiscal Year 2023. This budget represents our third budget for the current fiscal year and is more precise in several areas than earlier budgets. We now have more accurate information on our student enrollment, anticipated foundation grant, personnel costs, and other relevant factors.

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- b. Facts used in completing the Budget: This budget is based upon a blended enrollment figure of 1,438 students, a Commercial Assessed Valuation of \$1,276,916 a Non-Homestead Assessed Valuation figure of \$44,083,561 and a levy of 18 mills.
- c. Discussion Concerning Function Budgets for other Accounts: Accounts in this discussion will include the following:

General Fund

- d. Budget Summary Comparison FY 2022 vs. FY 2023

Fiscal Year 2022		Fiscal Year 2023
Audited		Projected
June 30, 2022		November 14, 2022
\$16,150,212	Total Revenue	\$16,920,583
<u>\$16,226,378</u>	Total Expenditures	<u>\$17,143,940</u>
\$ (76,166)	Difference	\$ (223,357)
\$3,653,885	Projected Fund Equity	\$3,430,528
		(20.0% of Expenditures)

- e. Public Comments relative to the Fiscal Year 2023 Budget – There were none.
- f. Recommended Resolution: The administration recommends the adoption of the Fiscal Year 2023 amended budget as presented.

A motion to approve Recommended Resolution by Matt Darr supported by Sara King to approve the adoption of the Fiscal Year 2023 amended budget as presented.

There was no discussion.

The roll call vote passed 5 to 0. Board members Jamie Hunter and Ryan Winkelman were absent.

- XI. Curriculum Topics
Sarah Ash - On October 12th we had some of our 10th and 11th grade students take the PSAT/NMSQT. Everything went well and students should receive scores in the next month or so. We had a professional development day on November 1st. Teachers were able to choose what type of professional learning they wanted to complete. Some choices were MTSS and grade level meetings, department meetings, science program reviews, Heggerty phonemic awareness

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training, curriculum mapping, technology and Infinite Campus support. I have been reviewing feedback from a survey that I sent out once the PD was finished to help plan our next PD day in January. I entered the State Continuing Education Clock Hours (SCECHs) earned for those who attended the PD last week. These are used for certificate renewals. The Future Proud Michigan Explore grant was submitted last week. This grant would provide funds to start a potential future teacher course for our middle and high school students. The School Resource Officer and 98c student learning loss grants will be submitted in the coming week. We had our first Sexual Education Advisory Board meeting on November 7th. Our next meeting is scheduled for December 5th at 3:15 p.m. We are in the process of reviewing some of our outdated high school materials and will be bringing a recommendation to the board for approval later this year once the resources have gone through the curriculum process. We had our annual Title 1 parent meeting on November 10th at the elementary school. This was to give an overview of the Title programs and allow for planning for this year. Our next Curriculum Council meeting will be on Thursday, December 1st at 8:15 a.m.

- XII. Business Operations/Recent Legislation
 - A. Financial Legislative Update

- XIII. Personnel
 - A. Vacancies/Postings
 1. Elementary Special Education Teacher (pending board approval)
 2. Elementary STEM Teacher
 3. Temporary Homebound Teacher
 4. District Music Teacher
 5. Paraprofessional (pending board approval)

- XIV. Food Service
 - A. Recommended Resolution: Accept the quote from Strause Refrigeration for a “New True 2 Section Display Freezer with swing doors” for the middle school per the recommendation from Pam Oberski.

A motion to approve Recommended Resolution by Sarah Lambert supported by Heather Schafer to accept the quote from Strause Refrigeration for a total of \$12,264 to be paid from food service funds.

There was no discussion.

The roll call vote passed 5 to 0. Board members Jamie Hunter and Ryan Winkelman were absent.

- XV. Athletics/Extra Curricular Activities
 - A. Director’s report

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XVI. Next Meeting Dates

- A. Topic for Special Board of Education Meeting on Wednesday, December 7, 2022 at 6:00 p.m.
 - 1. Superintendent evaluation

- B. Recommended Topics for the Regularly Scheduled Board Meeting on Monday, December 12, 2022.
 - 1. Regular Business Meeting
 - 2. District Strategic Plan Update
 - 3. Budget Parameters for the 2023 Budget

- C. Recommended Topics for the Regularly Scheduled Board Meeting on Monday, January 9, 2023.
 - 1. Organizational Meeting: Election of Officers, Committee Assignments
 - 2. Fiscal Year 2023 Budget Presentation

XVII. Forthcoming Activities/ 'Go Around'

A. Activities

Date	Activity	Comment
Mon, Nov 14	Regular Board Meeting	
Mon, Nov 21	Half Day / Parent Teacher Conferences	<ul style="list-style-type: none"> •K-4th P/T Conferences (1-3 and 5-8 p.m.) •5th grade (1-4 p.m.) •6th-8th grades and HS (PD)
Tues, Nov 22	Half Day / Parent Teacher Conferences	<ul style="list-style-type: none"> •K-4th P/T Conferences (1-4 p.m.) •MS and HS Conferences (1-3 and 5-8 p.m.)
Wed, Nov 23	Half Day	
Thurs & Fri, Nov 25 & Nov 26	Thanksgiving Break	
Mon, Dec 12	Regular Board Meeting	
Wed, Dec 21 – Mon, Jan 2	Ida Holiday Recess	
Tues, Jan 3	Classes Resume	

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B. 'Go-Around'

XVIII. Comments from the Public

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XIX. Board/Superintendent Response

XX. Motion to Adjourn

A motion was made by Heather Schafer, at 7:53 p.m., supported by Sara King, to adjourn the November 14, 2022 board meeting.
The roll call vote passed 5 to 0. Board members Jamie Hunter and Ryan Winkelman were absent.

Respectfully submitted,
Heather Schafer
Board Secretary